

Nelson College London Ltd Annual Monitoring Review Action Plan


October 2018-19

Findings (2017)	Actions taken (2017)	AMV Findings (2018)	New Actions after AMV 2018	Date for completion	Action by	Success Indicators	Progress (add date of review)
Good Practice							
The highly effective management of the virtual learning environment which makes a positive contribution to learning and teaching and supports students' independent learning (Expectation B3)	1. Continue to increase awareness and provide timely training on various features of the VLE to all students and staff. 2. Continue to have vigorous oversight and monitoring of the VLE which is provided through a diligent and committed central support team to ensure that materials uploaded are complete and current.	Positive findings: The effective management of the virtual learning environment (VLE) has continued, supported by a comprehensive range of training activities for staff and students. Areas for further improvement: None	The College will continue to undertake the actions to effectively manage the virtual learning environment as started in 2017.	Ongoing Every term	Employability and Placement Manager Academic Managers	Training Records Positive feedback from students VLE Audit Annual VLE Report	
Findings 2017	Actions taken 2017	AMV Findings (2018)	New Actions after AMV 2018	Date for completion	Action by	Success Indicators	Progress (add date of review)
Recommendation 1							
Undertake a more rigorous analysis of students' entry qualifications and subsequent achievement to inform future admissions (Expectation B2)	1. To perform an analysis of students enrolled in the September 2014 and September 2015 intakes by comparing their entry qualification and qualification achieved, taking into account their level of qualification, gender, ethnicity and nationality, and use key trends to inform future marketing and student recruitment strategies.	Positive findings: Two detailed relevant reports have been completed which have resulted in changes to marketing, recruitment and admission policies and practices. (Expectation B2) Areas for further improvement: The College plans to embed and evaluate the impact of changes made to the Recruitment, Selection and Admissions Policy on	To embed and evaluate the impact of changes made to the <i>Recruitment, Selection and Admissions Policy</i> on improving the student retention and completion rate.	September 2019	Marketing and Recruitment Manager	Improved student progression and achievement rates Report to the Academic Board	


	2. Undertake an analysis of DLHE (Destination of Leavers from Higher Education) data to understand student progression and correlation between their entry qualification, subsequent achievement and their destination after completion of the course.	improving the student retention and completion rate					
Findings 2017	Actions taken 2017	AMV Findings 2018	New Actions after AMV 2018	Date for completion	Action by	Success Indicators	Progress (add date of review)
Recommendation 2							
Ensure that monitoring and review processes include a rigorous analysis of student retention and achievement data and provide effective interventions to support students at risk of withdrawal or failure (Expectation B8)	<p>1. To include a section on student retention in the Programme REP (Review and Enhancement Process) reports as well as the CRER (College Review and Enhancement Report) detailing rigorous analysis of student retention and achievement.</p> <p>2. To strengthen existing mechanisms to identify students at risk of withdrawal / failure and to introduce early interventions to support such students by enhanced staff training.</p>	<p>Positive findings: The mechanisms to identify and support students who are at risk of withdrawal / failure have been significantly strengthened.</p> <p>Areas for further improvement: The College intends to evaluate the impact of mechanisms used to identify and support students at risk of withdrawal and failure.</p>	The College plans to implement and evaluate the mechanisms used to identify and support students at risk of withdrawal and failure.	September 2019	Programme Leaders	<p>Improved student withdrawal and failure rate</p> <p>Report to the Academic Board on the effectiveness of the mechanisms used to identify and support students at risk of withdrawal and failure.</p>	

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Recommendation 3							
Devise cross-College mechanisms for staff and students to come together to identify and share good practice to support the enhancement of learning opportunities (Enhancement)	1. Create a formal enhancement strategy with overt measures of impact. 2. Organise a day long Learning, Teaching, Enhancement and Engagement conference for staff and students to come together to identify and share good practice to support the enhancement of learning opportunities.	Positive findings: A range of cross-college mechanisms have been developed to facilitate the sharing of good practice to support enhancement of learning opportunities. Areas for further improvement: The College further plans to embed and evaluate the effectiveness of Enhancement Strategy and present the outcomes to the Academic Board.	1. Evaluate the embeddedness and effectiveness of <i>Enhancement Strategy</i> and present the outcomes to the Academic Board	June 2019	Head of Quality Assurance	Report on embeddedness and effectiveness of Enhancement Strategy to the Academic Board	
			2. The College will continue to organise the Learning, Teaching and Engagement Conference in 2019.	July 2019	Head of Quality Assurance	Learning, Teaching, Enhancement and Engagement Conference (LTEEC) The conference report to the Academic Board	

QAA Action Plan Review

Name of reviewing Executive Committee: Principal's Executive Group	Chair: Professor Geoffrey Alderman, Principal of Nelson College London
Date: 24 January 2019	Signature: 

QAA Action Plan Approval

Name of approving Executive Committee: Academic Board	Chair: Professor Geoffrey Alderman, Principal of Nelson College London
Date: 25 March 2019	Signature: 

Glossary:	
VLE	Virtual Learning Environment
REP	Review and Enhancement Process report
CRER	College Review and Enhancement report
LTEEC	Learning, Teaching, Engagement, and Enhancement Conference
DLHE	Destinations of Leavers from Higher Education

Key:	
Green	Action Complete
Amber	Action In Progress
Red	Action Pending