

Approval Date & Version: July 2019, Ver. 0.3
Approved by: Academic Board (AB)
Next Review Date: January 2020

External Reference Points:

External Source	Reference Points
UKQC- Core Practices	N/A
UKQC- Advice and Guidance	N/A
Awarding Body Reference	N/A
Other reference Points	<ul style="list-style-type: none"> Health and Safety Work Act 1974.

1. Introduction:

1.1. This policy aims to set out how Nelson College London will comply with the health, safety and welfare related acts and regulations so far as is reasonably practicable

2. Policy:

- 2.1. The Health and Safety at Work Act of 1974 requires NCL to produce a written statement of policy, for all students, explaining its procedures and commitment to their health, safety and welfare.
- 2.2. In accordance with Sections 2 and 3 of The Health and Safety at Work Act 1974, NCL and its managers will ensure, so far as is reasonably practicable, the health, safety and welfare, of all students and members of the general public in NCL premises.
- 2.3. NCL will, as far as is reasonably practicable, comply with all appropriate legislation and Approved Codes of Practice as may be issued by the Health and Safety Commission. Additionally, NCL will take steps to ensure the health, safety and welfare of its students on Contract Sites by bringing the content of this Safety Policy and Mode of Implementation to the attention of Contractors.
- 2.4. The College will achieve legal compliance, as a minimum, and strive for good or best practice where it is appropriate and proportionate to do so.
- 2.5. The College will assess the significant risks associated with our business activities and implement sensible and proportionate control measures to reduce the risk of injury and ill-health and damage to property or the environment.

- 2.6. The College will clearly define roles and responsibilities so that all members of the campus community are clear of the contribution they will make to secure their own health, safety and welfare of others who may be affected by their acts or omissions.

3. Students and Staff:

- 3.1. All students and staff have a responsibility to do everything they can to prevent injury to themselves, their fellow students, NCL employees and any other person whilst on NCL premises. Students and staff shall ensure they are familiar with emergency evacuation procedures.
- 3.2. Students and staff are required to report any accidents or near misses which have occurred, whilst on NCL premises or at any location where work placement is being undertaken, to their tutor or other NCL employee, as soon as practicable. Students and staff shall use any equipment provided in accordance with the training that they have received. They are required to report any problems they foresee in any protection arrangements and inform their tutor or other NCL employee, of any potential hazard, imminent danger or risk, no matter how small they seem at the time.